

28 AUG 1958

MEMORANDUM FOR: Director of Central Intelligence

SUBJECT : Analysis of 12 Months Separation Reports from  
Office of Personnel

1. This memorandum is for information only.

2. The attached data has been abstracted from Office of Personnel monthly reports of separations of Agency employees in grades GS-12 and above. The period covered is from 1 August 1957 through 31 July 1958. Separations for reasons of death or retirement are not included.

3. The information presented here is too limited in scope to permit drawing sound conclusions concerning Agency personnel policy or management. For that purpose a much more detailed study would be required. However, some items are thought-provoking such as: (1) of the ☐ voluntary separations, ☐ went to other Government departments; (2) of the total separations ☐ were in grades GS-15 through 18; (3) the average length of service was more than six years.

4. The reasons given for voluntary separation are obtained in an "exit interview" conducted by the Office of Personnel with comments by the employee's supervisor included when available. In some cases there are underlying reasons for leaving the Agency which are not made known to the interviewers. Generally the separating employee realizes that he

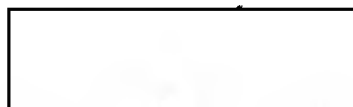
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25X

is speaking for the record and tends to be noncommittal in expressing his true feelings. Thus the record must be accepted as reflecting less than a completely accurate view of the causes of separation.

A rectangular box with a black border, used to redact a signature.

Acting Inspector General

25X

Attachment

TOTAL SEPARATIONS

111

SEPARATIONS BY MAJOR COMPONENT

DD/I

ORR  
OSI  
OCR  
OO  
ONE  
OCI  
O/DDI

DD/P

X1



DD/S

OTR  
Commo  
Logistics  
Med Staff  
Audit Staff  
Comptroller  
Personnel  
Security  
CM Staff  
Mgmt. Staff

25X



SEPARATIONS BY GRADE

GS-18  
17  
16  
15  
14  
13  
12



25X

Average age--39.4 years (only nine (9) months statistics available)

Average length of service--6.6 years

REASONS FOR SEPARATION

Voluntary

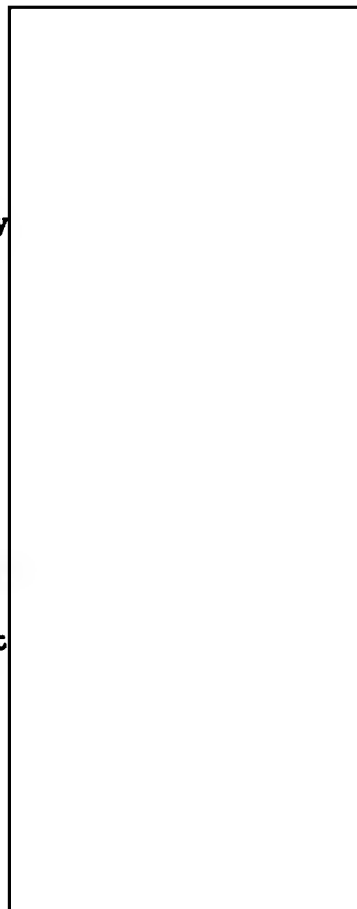
Private Employment  
Other Government Employ-  
ment  
Other (education, maternity  
etc.)

Involuntary

Security  
Medical/Security  
Marriage foreign  
national  
Unspecified  
Unsatisfactory Performance  
Unsuitability  
Refused directed assignment  
Other

GAINS

LOSSES



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SIGNED

  
Acting Inspector General

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Attachment

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DD/I

OSR  
OSI  
OCH  
OO  
ONE  
OCI  
O/DDI

DD/P

X1



DD/S

OSR  
Commo  
Logistics  
Med Staff  
Audit Staff  
Comptroller  
Personnel  
Security  
CM Staff  
Mgmt. Staff

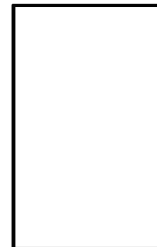


25

161

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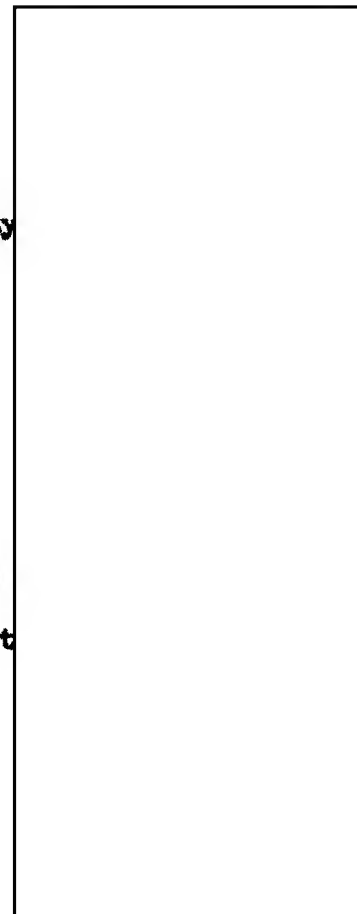
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25X

246 4 11 74 28

400 30 3 01 24 28